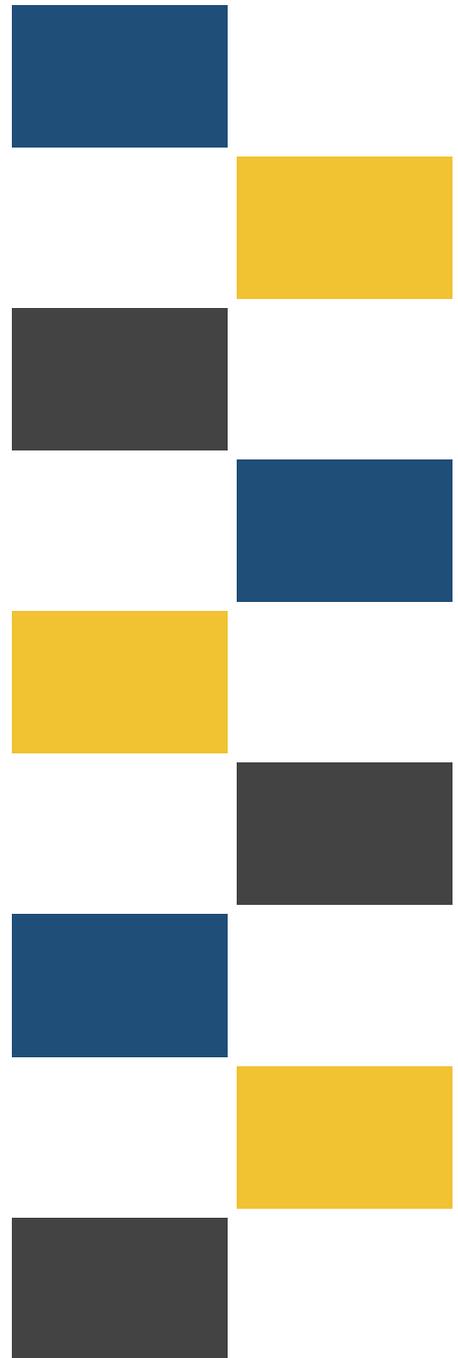




COVID-19 SAFETY MANAGEMENT PLAN

Under stage 3 restrictions

Gold Coast Hockey Centre



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1. Purpose

To reduce exposure to the spread of the Coronavirus (COVID-19).

To establish agreed protocols for the management of illness in athletes and personnel attending the State Hockey Centre (GHC).

To enable training and competition to resume under the Stage 3 Field Team Industry Plan approved by the Queensland Chief Health Officer.

2. Document History & Control

This Safety Management Plan applies from Saturday June 13 2020 when training shall commence and is subject to directives issued by the Queensland Chief Health Officer.

It will be updated to remain in effect after 10 July 2020 when Stage 3 of the Roadmap to easing Queensland's restrictions is enacted, or is otherwise altered, varied or discontinued when COVID-19 control measures are either rescinded or re-activated.

This Safety Management Plan is only valid on the last date of distribution; it currently resides locally with Gold Coast Hockey Management Group (GCHMG) Facilities who should be contacted if you are in doubt of the authenticity or currency.

3. Scope

This plan applies to GHC employees, subcontractors, volunteers, Affiliated Associations and their clubs, members, players and officials. It also applies to sports trainers, spectators and other users of the GHC.

4. Responsibilities

The GHC Manager shall ensure physical measures are in place before use.

Designated COVID Safe Coordinators shall ensure physical measures are in place during training sessions and games. Please refer to Appendix 1 for the COVID Safe Coordinator Duty Statement.

GHC Duty Managers shall ensure requirements are met at the end of the last session.

Users are also responsible to ensure compliance with this plan.

5. Resources

5.1 Sport Support

[HQ Return to Play Guidelines under Stage 3.](#)

[HQ COVID-19 Info Hub](#)

[Hockey Australia COVID-19 Support Hub](#)

5.2 Queensland Government

[Old Field Team Sports Industry Plan](#)

[COVID-19 QLD](#)

[Roadmap to easing Queensland's restrictions](#)

[Queensland's Return to Play Guide](#)

[Bar and Canteen COVID-19 Checklist](#)

[Old Government identified COVID-19 hotspots](#)

5.3 Federal Government

[Environmental cleaning and disinfection principles for COVID-19](#)

[Australian Government Department of Health](#)

[How to Clean and Disinfect a Workplace](#)

[Safe Work Australia COVIDSafe Checklists](#)

6. Queensland Government's Industry Plan for Field Team Sports

6.1 Key Considerations

- The health and safety of members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community is the number one priority;
- Members, participants, coaches, officials, administrators/volunteers, families and the broader community need to be engaged and briefed on the Field Team Sporting Industry's Return to Sport Plans which are specific to each sport;
- Facilities are assessed and appropriate plans are developed to accommodate upgraded hygiene protocols, physical distancing and other measures to mitigate the risk of transmission of COVID-19;
- Training and/or competition cannot resume until the arrangements for sport operations and facility operations are finalised and approved, if necessary; and
- At every stage of the return to sport process the Field Team Sporting Industry must consider and apply all applicable State Government and local restrictions and regulations. The Sports Industry needs to be prepared for any localised outbreak at our facilities, within our competitions or in the local community.

6.2 Key Principles in Relation to the GCHC

- **Contact**
Full contact is permitted on the Field of Play similar to pre-COVID contact activities. At all other times, participants, coaches, officials, trainers and spectators are to observe social distancing requirements and undertake sound hygiene practices (i.e. sanitations) as detailed in the relevant approved Industry COVID Safe Plan.
- **Facility capacity**
The total number of people to attend training, competition and events is to be based on the social distancing standard of one person per four-square metres. Group segmentation and buffer zones will be used to limit co-mingling. Risks will also be managed through mandatory record keeping, which could include the use of technology (e.g. movement tracking apps, ticket purchasing)

- **Facility usage**
All elements of community sport, recreation and fitness facilities to be accessible in line with relevant health guidelines and directives. Including revenue generation activities (i.e. canteens) to resume and use of all facilities required for training and competition (change rooms).
- **Events**
Such as championships, markets, carnivals and gala days can recommence. Organisations must ensure the relevant approvals are in place based on the number of people attending as seen in the Roadmap.

7. **Hazard and Risk Management (H.A.R.M)**

Hazard and Risk Management at the GCHC shall be monitored by the GCHMG President and the Facility Manager to ensure control measures are being implemented.

Users shall ensure compliance with this plan and any other Association and Club specific COVID Safe Plans.

All participants shall bring and only wear or use their own attire and equipment.

The GCHC will provide buckets of water and detergent to clean equipment and high touch surfaces.

No equipment shall be left at the GCHC. No lost property will be kept at the centre.

All entrants must agree to the terms and conditions of entry.

8. **Movement, Access, Activity and Health Management**

8.1 **Contact.**

Competitions will resume at the GCHC and contact at training. However off the pitch social distancing requirements and general hygiene measures remain. These include:

- When possible shower at home prior to training or competition and wear clean clothing.
- Take care to store your mouthguard appropriately when not in use and don't rinse it in public if possible; don't share sticks, clothing, towels etc.
- Bring your full water bottle to training or competition with your name clearly visible on the bottle. Participants must not share water bottles.
- Use hand sanitiser when entering and exiting the venue and as required during your session.

The GCHC has worked with GCHA managing competitions to stagger competition start times to allow time to clean dugouts and high touch areas.

Training times will revert to the pre-COVID timeslots however users will still be required to clean their area before entering the dugout. The principle of 'Get in, Train or Play, Get Out' remains.

8.2 Facility Capacity

Visitors and spectators are welcome to attend the facility. All attendees of the GCHC must abide by the social distancing requirements of 1.5 meters.

Entry and Exit:

Ingress and egress shall be via the Northern Entry Gates for field 1 and field 2 as well as the southern entry gates for both fields. Floor signs will clearly indicate which side of the gates to enter and exit.

Fit to Enter:

All staff and users of the GCHC shall not attend if in the past fourteen days they have:

- Had any COVID-19 symptoms.
- Tested positive for COVID-19.
- Been in contact with any confirmed/suspected COVID-19 case.
- Travelled internationally or to any of the Qld Health identified hotspots.

Players who have recovered from COVID-19 infection should consider a gradual return to training/competition.

Persons suspected of being unwell, having any respiratory symptoms (even mild) or having signs of a fever shall be denied entry and requested to return home, seek medical attention and notify health authorities.

Attendance Register:

Contact tracing information (attendance registers) must be kept for all participants, officials, spectators and anyone else who attends the competitions, training and events. Information is retained for 56 days (8 weeks).

The Gold Coast Hockey Centre will use the QR code system Eva Check In to manage attendance records. All user groups will be required to scan in to register their attendance. If they do not have a phone on them to register they can:

- Use a friend's phone to scan in and register their own details.
- Be included in the party of a friend scanning in.
- Visit the facilities office to register manually.

Posters will be up at entry points to scan in, and at exit points to scan out.

Where a participant subsequently tests positive for COVID-19 Queensland Health will contact the GCHC to notify of the case.

Attendance records from Eva Check In shall be provided to Queensland Health once a case connected to the centre has been made aware.

8.3 Facility Usage

Change Rooms:

Change rooms are not available to all team meeting activities. Players will still be able to get changed in the changerooms, but team meetings are to be held outside the changerooms. The only time change rooms will be allowed for team meetings is in the case of rain where outside areas are not available.

Limited shower facilities post game will still be available for 20min only after the game.

Public Toilets

The main door to the public toilets will be propped open to limit the need to touch the door handle. Please ensure this door remains open.

Access to the public toilets is limited to no more than four persons at any one time in either facility. Participants are to self-manage this requirement. Toilets cannot be used for changing.

Cleaning and sanitising equipment is available in the toilets. It is the responsibility of the users to wipe down an area after use.

Dugouts & Technical Benches:

Dugouts and technical benches are open for game days. The GCHC Duty Managers will do the first and last clean of the day. For the sessions in-between it is the responsibility of the **incoming** teams and technical COVID Safe Coordinators to clean the high touch points before their teams and officials can enter the space.

The GCHC will provide all cleaning materials. Games have been scheduled to allow enough time to clean before the next game begins.

Grandstands and Seating:

Grandstands will be open however to encourage social distancing not all seats will be accessible.

No plastic or portable seats will be available around the grounds. Spectators are encouraged to bring their own chair.

Canteen Access:

The GCHC bar and canteen will complete the required COVID-19 Checklist for dining at restaurants, cafes, pubs, clubs, RSL clubs and hotels before opening on Saturday the 11th of July.

Patrons of the bar and canteen must follow the below requirements:

- Social distancing must be adhered to when lining up using the markings provided.
- Maximum of 57 patrons in the function room at one time.
- Chairs and tables are not to be moved
- Use the entry and exit doors as signed.
- Contactless payments will be required (eftpos, pay wave) no cash will be accepted.

8.4 Events

Under the Industry Plan any hockey event held at the centre will be managed as per the Field Team Industry Plan. Any event that is not hockey related will be required to follow the Queensland Government's Roadmap to easing Queensland's restrictions to host events.

9. Hygiene

9.1 Water Containers

Participants shall bring and only use their own water bottles.

9.2 Shared Equipment

Hockey sticks, shin pads, gloves, face masks and goal keeping equipment shall not be shared.

Towels and face washers shall not be shared.

9.3 Shared Uniforms

Training bibs or any other clothing shall not be shared.

9.4 Handwashing and Sanitising

All participants, parents, guardians, spectators and staff shall have access to the public toilets to wash their hands with soap and water.

All participants will be required to sanitise their hands when entering and exiting the GCHC and when entering and exiting the turf.

9.5 Full Body Showers

Showering at the venue post game is allowed only for 20min after the game is completed.

Participants are to shower at home prior to training/competition and wear clean training/playing attire.

Participants are to shower at home after training/competition and wash training/playing attire.

9.6 Prohibitions

The following must be observed:

- No spitting or bushman's nose blows anywhere or on any person.
- No gum to be consumed in the centre.
- No smoking in the centre.
- No sanitiser products are to be applied to people or high contact surfaces/equipment whilst on the turf as it can permanently stain.

9.7 Cleaning Schedules

Time shall be allowed for Team COVID Safe Coordinators to clean their respective areas.

Spray bottles with disinfectant will be available in the toilets. Users are encouraged to spray down the taps and basins after use.

After the last training/competition session of each evening or following an incident GCHC Duty Managers will clean and sanitise:-

- Toilet stall door handles, flush buttons on toilets, taps and soap dispensers;
- High contact hand rails.

Regular monitoring of soap and hand sanitiser levels will occur.

The GCHC public toilets will be cleaned daily. A full clean of the facility will be undertaken on a Monday after the weekends fixtures.

10. Sports Medicine

Where reasonably possible it is recommended participants administer first aid or sport medicine themselves. E.g. complete their own ankle strapping, apply a band aid etc. In the case of an emergency call an ambulance on **000** and proceed with following standard first aid precautions.

Access to first aid rooms should only be available during an emergency. The first aid table will be covered by a disposable sheet. After use the disposable sheet must be placed in the rubbish by the first aider and the surface cleaned with disinfectant. A new disposable sheet must then be placed on the table.

11. Personal Behaviour

11.1 Greetings

Handshakes and high-fives are not permitted.

Team huddles may only be held with players maintaining 1.5m separation from each other and the coach.

11.2 Modification of Rules

Attendees requiring mobility aids shall continue to be afforded discretion to use aids such as, crutches, walking frames etc.

Where there has been contact by other participants, mobility aids shall be cleaned and or sanitised before and after use.

12. Communication

12.1 Electronic Media

The GCHC COVID Safe Management Plan will be available on the GCHMG website on the COVID-19 Resources page.

It will be emailed directly to the leaders of each user group and available for download when booking.

12.2 COVID Safe Coordinator Induction

Each group booking will be required to nominate a COVID Safe Coordinator who will be attending the training/competition with the group. E.g. Team Coach or Manager. The COVID

Safe Coordinator will be required to complete an induction with the Facility Manager of the GCHC before they can gain access to the facility.

Please refer to Appendix 1 - GCHC COVID Safe Coordinator Duty Description for more information.

12.3 Signage

Relevant signage will be posted on the entrance gate, and throughout the venue.

13. **GCHC User Groups**

Each user of the GCHC will be required to have their own COVID Safe Plan on how they manage their people and equipment.

All User Groups will be required to agree to the terms and conditions set out by this plan before they will be provided access to train.

14. **Disciplinary Action**

Individuals or groups failing to comply with the requirements set out in this Safety Management Plan will be requested to leave immediately.

Where the COVID Safe Coordinator fails to comply with the team requirements or where several team members fail to comply, the entire team shall be requested to leave.

Repeat offenders will be denied further entry.

Appendix 1. COVID Safe Coordinator Duty Statement

Duty Statement			
Position Title	COVID Safe Co-Ordinator		
Purpose of the Position	To be the primary contact for a training/competition group using the Gold Coast Hockey centre (GCHC) and to be responsible for the compliance of the group during their training/competition session.		
Pre requisites and Education	<p>Before your group can train/compete at the GCHC you must attend an induction at the GCHC and agree to the terms and conditions of training under the Queensland Government's Stage 3 restrictions.</p> <p>As part of your role, you may wish to view the following course: Infection Control – This is a very quick and easy online course to review all the important facts to stop the spread of the virus. It takes between 10 and 20 minutes.</p> <p>TAFE COVID SAFE – Although this course refers to dining in. The first section covers off on general information such as hygiene and cleaning.</p>		
Duties	<ul style="list-style-type: none"> ● Be familiar with the GCHC Covid Safety Management Plan. ● Be responsible for your group and ensure they follow the GCHC COVID safe rules. ● Communicate the rules and terms and conditions of entry to your group. ● Manage the time to ensure your group is in and out on time. ● Wipe down any high touch points before entering your zone. ● Clean all equipment that will be shared with the next group in the designated cleaning solutions provided. ● Ensure all belongings have been taken after the training/competition session. Nothing should be left behind. ● Be the point of contact between your group and GCHC. 		
Approved by	Facilities Manager	Date	08/072020